

# Curriculum Vitae

## Dilek Süzal

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| Tel            | +43 676 331 96 36    |
| E-Mail         | dilek@dileksuzal.com |
| Marital Status | Married, 2 Kids      |
| Birth Date     | 20.06.1979           |
| Website        | www.dileksuzal.com   |

## Professional Experience

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| <b>May 2023 – to date</b>  | <b>Impact Partner – Freelance Contract</b><br>Think Beyond Group Leadership Development, Austria <ul style="list-style-type: none"><li>• Member of coach - trainer community</li><li>• Leadership coach</li></ul>  |
| <b>Aug. 2022 – to date</b> | <b>Professional Coach / Trainer – Freelance Contract</b><br>SparkUs Digital Coaching and Training Platform, Netherlands <ul style="list-style-type: none"><li>• Member of global coach - trainer community</li><li>• "Communicate Like a Coach Program" trainer</li><li>• "Mentoring Program" trainer</li><li>• Leadership coach</li><li>• Executive coach</li></ul>   |
| <b>Feb. 2021 – to date</b> | <b>Professional Coach / Trainer – Self-employed</b><br>Dilek Süzal Coaching & Training, Vienna <ul style="list-style-type: none"><li>• Personal and professional development coaching and training</li><li>• International coaching services in the areas of self-mastery, intercultural adaptation, multi-cultural life, career development &amp; career transition and transformational mindset</li><li>• Business growth support, entrepreneurial coaching, executive coaching</li><li>• High performance team coaching</li><li>• Corporate workshop / training design and facilitation</li></ul>   |
| <b>Sep. 2020–Sep. 2021</b> | <b>Professional Coach / Consultant</b><br>Caritas der Erzdiözese Wien, Job& Chance, Vienna <ul style="list-style-type: none"><li>• Implementation of clearing sessions and acceptance of participants in the career project "SIRA BENDE!" serving women with Turkish migration background.</li><li>• Coaching and consulting in individual settings (case management) for job seeking and application activities, company contacts, preparation for the application processes</li><li>• Support with labor and social law issues</li><li>• Placement of the project participants in accompanied work trainings and in the first or secondary job market</li><li>• Planning, design and implementation of group workshops of self-management and personal development</li><li>• Documentation of the consulting activities and regular reporting to the funding agency</li><li>• Acquisition, establishment and maintenance of company contacts</li></ul> |
| <b>Jan. 2017–Sep. 2020</b> | <b>Sales Supervisor / Interior Architect / Consultant</b><br>Spätauf Möbel Design und Handwerk GmbH, Poliform-Varenna B&B Italia, Minotti Showrooms, Vienna <ul style="list-style-type: none"><li>• Creative consulting in private and commercial interior architecture and design</li><li>• Leverage of retail sales results based on customer satisfaction</li><li>• Product trainings for team members</li><li>• Customer relationship management (CRM)</li><li>• Project &amp; diversity management</li></ul>  |

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| <b>Sep.2014–Aug. 2016</b> | <p><b>Designer / Workshop Creator</b></p> <p>Atelier Dagdelen. 07.2015-07.2016, Artist Assistant, GfgB, Vienna</p> <ul style="list-style-type: none"> <li>• Technical, digital and architectural support for large-scale artworks and installations</li> </ul> <p>Vienna Technical University, Institute of Design and Assessment of Technology. Freelancer, Vienna</p> <ul style="list-style-type: none"> <li>• Workshop design &amp; organization for EU Project "Give&amp;Take"</li> </ul>   |
| <b>2011-2014</b>          | <b>Maternity Leave / 2 Children, Learning German, Moving to Vienna</b>  |
| <b>2003-2011</b>          | <p><b>Architect / Interior Architect / Store Manager / Senior Project Supervisor / Sales Supervisor</b></p> <p>Eczacıbaşı Intema AG. - Villeroy &amp; Boch, Turkey</p> <p>Atolye 5 Architecture Büro, Turkey</p> <ul style="list-style-type: none"> <li>• Team leader</li> <li>• Providing feedback for the management and HR</li> <li>• Team members onboarding and training</li> <li>• Retail spaces concept design</li> <li>• Store management – customer relations</li> <li>• Cooperation with marketing &amp; sales – finance &amp; budgeting teams</li> </ul> |

### Education and trainings

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| <b>May 2023</b>       | <b>Leadership Training</b> , Percoms AG  |
| <b>Dec. 2022</b>      | <b>Trained facilitator of LEGO® SERIOUS PLAY®</b> method and materials, Association of Master Trainers   |
| <b>April 2022</b>     | <b>Professional Certified Coach Accreditation PCC</b> , International Coaching Federation  |
| <b>March 2022</b>     | <b>Professional Scrum Master Training - PSM I, Scrum.org</b>   |
| <b>2021-2022</b>      | <b>Virtual Entrepreneurship Program</b> , PWN Global-EU Business School  |
| <b>2019-2020</b>      | <b>Business Coach Diploma</b> , WIFI Vienna  |
|                       | <b>ISO/IEC 17024 Certified Coach</b> , Systemcert, 2020  |
| <b>Jan. 2020</b>      | <b>Associate Certified Coach Accreditation ACC</b> , International Coaching Federation   |
| <b>2018-2019</b>      | <b>Erickson Certified Professional Coach ECPC</b> , The Art & Science of Coaching Modules 1-5, Erickson Coaching International   |
|                       | <b>Advanced High-Performance Team Coaching</b> Certification, Erickson Coaching International  |
| <b>2001-2004</b>      | <b>Master of Architecture, Middle East Technical University, Department of Architecture, Turkey</b>  |
| <b>1996-2001</b>      | <b>Bachelor of Architecture, Gazi University, Department of Architecture, Turkey</b>   |
| <b>Certifications</b> | <p><b>Project Management</b> – From Begin to End the Structure of a Project Training, WIFI Vienna, March 2022.</p> <p><b>Gender Mainstreaming &amp; Diversity Management</b> Certificate, JobArt Personalberatung &amp; Training e.U., May 2021</p> <p><b>JobIMPULS Potential Screening</b> Training Certificate, Jobnet.AG, October 2020</p> <p><b>Systemic Leadership</b> Certificate, Baltaş &amp; Baltaş Management Training and Consulting, January 2008.</p> <p><b>TMI Presentation Techniques</b> Certificate, TMI Training and Consulting, February 2008.</p> <p><b>CAP, Action Skills</b> - Personnel Development Certificate, Eczacıbaşı Holding, March, 2008.</p> <p>(All certificates can be presented upon request)</p> |

### Publications

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| <b>2004</b> | D. Suzal, Master Thesis, Interdisciplinary Relations Between Art and Architecture: Case Study Frank Gehry, METU, Ankara, Turkey, 2004. |
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